

COVID-19 RISK ASSESSMENT / SOCIAL DISTANCING IN STORES

Assessment Number	TEMPUR 004	Process, Operation or Activity being Assessed	STANDARD CONTROL MEASURES IN SOCIAL DISTANCING	STORES		
Sheet No.	1 of 2					
SPECIFIC HAZARD		Risk(s) Identified and/or person(s) affected	Control Measures Necessary & Already in Place	Additional Controls	RRP see over	
<ul style="list-style-type: none"> Transmission of Covid-19 from the store environment, colleagues and consumers interaction. 		<ul style="list-style-type: none"> All staff Members of the public External delivery drivers Vulnerable groups – Elderly, Pregnant workers, those with existing underlying health conditions Anyone else who physically comes in contact with you in relation to your business 	<ul style="list-style-type: none"> Implemented new processes to ensure social distancing in place, as per the Store Operation Policy 2020. Colleagues will receive full training prior and during their return to work. This will be taken from the Store Operations Policy 2020. Social Distancing -Reducing the number of persons in any work area to comply with the 2-metre (6.5 foot) gap recommended by Government guidelines. Company to minimize the amount of staff in the stores at any one time and introduce cohort working to minimize disruption to the business if a member of staff contracts COVID-19 Closed door operating policy as per Store Operating Policy, allowing only one couple in store for smaller stores and two couples for larger stores at any time. PPE will be made available for all staff. To be worn for staff where the 2m distancing rule is difficult to maintain from time to time. 	<ul style="list-style-type: none"> Store Operating Policy is available for all staff members on a read and sign basis. Staff to be reminded daily of the importance of social distancing both in the workplace and outside of it. Employees to be reminded on a regular basis to wash their hands for 20 seconds with water and soap. Also reminded to catch coughs and sneezes in tissues 	2	
TO HELP PREVENT ACCIDENTS THE CONTENTS OF THIS RISK ASSESSMENT MUST BE BRIEFED TO, AND FULLY UNDERSTOOD BY, ALL RELEVANT STAFF. BRIEFINGS MUST BE RECORDED OVERLEAF			Prepared by:	M McFarlane	Signed: M McFarlane	Date: 01.05. 2020. (Updated 04.11.2020)
			Authorised by:	T James	Signed: T James	Date: 01.05. 2020. (Updated 04.11.2020)

DECLARATION RECORD

This Declaration Record must be completed by all employees and copies to the HR Manager as soon as each briefing is completed

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<p>RISK RATING PRIORITY (RRP) SYSTEM (as adopted from S Rodway Associates Limited System) This Risk Assessment reflects the conditions observed and information provided at the time of the assessment. The Risk Rating Priority (RRP) system used takes account of many factors to give a relative indication of priority based on :</p> <ol style="list-style-type: none"> Likelihood of injury Seriousness of potential injury How often does the risk arise? How many people are affected? Would effects of an accident be immediate or long-term? Could effects of an accident be catastrophic? Specific legal requirements 	
RRP 1	Very high probability of severe harm if all Control Measures are not implemented IMMEDIATE ACTION REQUIRED
RRP 2	Significant probability that major harm will occur if all Control Measures are not implemented. URGENT ACTION REQUIRED
RRP 3	Moderate probability of major harm or very high probability of minor harm if all Control Measures are not implemented. MEDIUM TERM ACTION REQUIRED (up to 3 months)
RRP 4	Majority of Control Measures in place. Probability of minor harm low to moderate. LONGER TERM ACTION REQUIRED (up to 6 months)
RRP 5	All Control Measures in place. Probability of harm none to very low. MONITOR AND MAINTAIN CONTROL MEASURES